



CITY OF ATLANTA

Job Announcement

STREET MAINTENANCE INSTALLATION CHIEF

STARTING SALARY: \$46,530
Salary Grade: 24

Applications Accepted From: MARCH 21, 2005 until vacancies are filled or until April 1, 2005.

Minimum Job Requirements

Persons applying must have a bachelor's degree in Engineering or related field; three years of street or sewer construction and/or maintenance experience which included one year supervisory experience OR have seven years of street or sewer maintenance or construction experience which included three years supervisory experience or any equivalent combination of training and experience which provides the requisite knowledge, skills and abilities for this job.

Duties of the Job:

This employee supervises, directs and evaluates field maintenance installation activities as it relates to construction and upkeep of City streets, sidewalks and bridges; monitors and controls the planning and scheduling of the work orders assigned to the various maintenance and construction crews; monitors the utilization of personnel, equipment and materials to insure maximum resources application; executes overall policies and programs within areas of responsibility; coordinates resource allocation with installation supervisors; recommends improvements in maintenance methods and procedures where appropriate; assists in developing safety programs; provides technical expertise in preparing liability cases related to street maintenance; attends meetings to address and respond to issues associated with construction and maintenance of street projects; handles employee concerns and problems, directing work, counseling, disciplining and completing employee performance appraisals; prepares various types of reports in the performance of duties such as installation budget reports; interviews job applicants, recommending new hires, terminations and initiating disciplinary actions; and performs related duties as required.

To Apply For This Job

Applications will be accepted weekdays during the hours 8:30 a.m. - 4:30 p.m., Monday through Friday

Resumes will not be accepted in lieu of application.

Apply at: Department of Human Resources, 68 Mitchell Street S.W., Suite 2107 Atlanta, GA 30303

Phone: (404) 330-6369 WWW.ATLANTAGA.GOV FAX: (404) 658-6157

Affirmative Action/Equal Opportunity Employer

The City of Atlanta is an Equal Opportunity Employer and does not discriminate on the basis of Race, Sex, Age, National Origin, Religion, Sexual Orientation or Physical/Mental Disability (Except where physical requirements constitute a bona fide occupational qualification.)

THE HIRING AUTHORITY WILL CONTACT ONLY THOSE APPLICANTS THEY DEEM MOST APPROPRIATE FOR THE POSITION. LETTERS WILL NOT BE MAILED TO INDIVIDUAL JOB APPLICANTS.

The Examination For This Job Will Consist Of An Evaluation of Applicant Training And Experience.

3/18/05

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Supplement

PS#: 001879